

I. CALL TO ORDER at 7:00 pm with a delayed start due to weather conditions and unavailability of members. The delayed start was broadcast on the Town's website (Emergency News email); and put on the cable channel in advance of the meeting.

At 7:00 pm Chairman Gene Cordes called the meeting to order in the basement meeting room at the Town Hall. Present were Selectmen Gene Cordes and Neal Janvrin; and Town Administration Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS – Chairman Cordes read through the following list of announcements:

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. The next Budget Committee meeting on January 6, 2016 will be the last work session prior to the Public Hearing. The Public Hearing will be held on Tuesday January 12, 2016 at 7:00 pm at the Fremont Public Library. The snowdate is Wednesday January 13th.
3. Petition Warrant Articles are due no later than Tuesday January 12, 2016 – by noon for Town Petitions at the Selectmen's Office; and by 4:00 pm for School District Petitions at the Superintendent's Office
4. Tuesday January 19, 2016 is the last day for new registrants who want to register prior to Candidate Declaration Period. Supervisors of Checklist will meet from 7:00 to 7:30 pm at the Fremont Public Library. The Town Clerk is open 7:30 am to 3:00 pm.
5. The annual sign-up period for Town and School District positions begins on Wednesday January 20, 2016 when the Town Clerk's Office opens at noon. It runs through Friday January 29, 2016 with hours on the final day from 9:00 am to noon and 3:00 to 5:00 pm. The positions available are posted in the December Newsletter and on the Town Website. Registered voters can sign up for Town and School positions with the Town Clerk, and can also make arrangements with School District Clerk Trish Coulombe to sign up for School positions. Both the Town and School Clerks will be available at the Town Hall during the final hours on Friday January 29th from 3:00 to 5:00 pm.
6. The Supervisors of Checklist will meet on Saturday January 23, 2016 at the Fremont Public Library from 11:00 – 11:30 am to correct the checklist before the Deliberative Sessions. This is the last time to register to vote prior to the Deliberative Sessions. If you are not registered, you cannot vote at Deliberative Session, and same day voter registration is NOT AVAILABLE for Deliberative Sessions.

DELIBERATIVE SESSIONS – Held at Ellis School, 432 Main Street

School District Deliberative Session: Saturday January 30, 2016 at 9:00 am
Snowdate: Monday February 1, 2016 at 7:00 pm

Town Deliberative Session: Tuesday February 2, 2016 at 7:00 pm
Snowdate: Wednesday February 3, 2016 at 7:00 pm

All of this information, including the positions open for Town and School Officers, is listed on the Town's website on the home page.

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 17 December 2015. Motion was made by Janvrin to approve the minutes of 17 December 2015. Cordes seconded and the vote was unanimously approved 2-0

V. SCHEDULED AGENDA ITEMS

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Selectmen signed the previously approved Veterans Credit for parcel 05-005 for Brian McGinn.

2. The Board reviewed encumbrances for other work to be completed with funds remaining this year. A complete list of items was reviewed, including the items that have been approved (via contracts or Purchase Orders). The existing contract/Purchase Order items include:

 Ideal Temp HVAC – balance of Town Hall heating system installation contract \$60,355

 Purchase Order 15-3 (balance not yet received of equipment) \$3,128.80 for the PD

 Purchase Order 15-4 in total \$6,975 for the PD

Items reviewed this evening:

 Lawn Tractor replacement for Safety Complex – various quotes, lowest is \$1,900

 Taylor Lane paving repair work – Contract with Petra Paving \$3,967

 Wage Study - 10 positions at \$325.00 each (as previously discussed, including 4 library positions)

 Fire Tank and repair work \$34,500

Janvrin moved to approve the balance of Purchase Orders and Contracts as follows: \$34,500 Valley Fire Equipment for Tank 4 tank replacement and repair work; \$1,900 Dave's Small Engine for a replacement lawn tractor for the Safety Complex; \$3,250 MRI (or cheaper proposal) for 10 positions studied for a wage analysis; and \$3,967 contract with Petra Paving to repair Taylor Lane. Cordes seconded and the vote was approved 2-0.

3. Galloway Site Plan Amendment proposal – A new plan was received on Monday from Engineer Dennis Quintal and will go back to the next public hearing at the Planning Board, which will be held on Wednesday January 6, 2016 at 7:00 pm. The Planning Board has not yet taken jurisdiction of the plan, and all of the information was submitted to the Town's engineer for review this week. The Selectmen will revisit this again next week.

4. Heidi Carlson submitted a letter requesting permission to carry over 48 hours of vacation time. Janvrin moved to allow Heidi Carlson to carry over 48 hours of vacation time to be used by June 1, 2016. Cordes seconded and the vote was approved 2-0.

5. Members reviewed the meeting schedule for January. Jeanne Nygren can cover the meetings of January 7 and 14, 2016; January 21, 2016 is election training in Derry and the meeting will be moved to another evening. Other arrangements will also have to be made for Thursday January 28th as neither Carlson or Nygren are available that evening.

VII. NEW BUSINESS

1. Selectmen reviewed payroll \$19,470.17 and accounts payable manifest \$45,080.85 for the current week. Motion was made by Janvrin to approve the payroll warrant of \$19,470.17 with checks dated 12/31/2015. Cordes seconded and the vote was approved 2-0. Janvrin then moved to approve the

accounts payable manifest with checks dated 12/29/2015. Cordes seconded and the vote was approved 2-0.

2. Members reviewed and formally approved the accounts payable manifest in the amount of \$48,217.79 dated 23 December 2015. It is noted for the record that as per the vote of 12/17/2015 that Heidi Carlson and Neal Janvrin reviewed this manifest on 12/23/2015 prior to releasing any payments.

3. Selectmen reviewed the folder of incoming correspondence.

4. Selectmen reviewed a request from the Conservation Commission via Chairman Bill Knee for a Warrant Article on the 2016 Town Meeting Warrant:

ARTICLE X: To see if the Town will vote to designate as Town Forests, in accordance with NH RSA 31:110, the following parcel of land: Beede Spaulding Conservation Land Map 3 Lot 56

Note: The 52.97 acre lot is currently owned by the Town of Fremont and has Conservation deed restrictions. The Conservation Commission would like for the Lot to become a Town Forest.

Selectmen discussed this request and also consulted RSA 31, sections 110 through 113. The Board felt that if the Commission felt this was a good position for the Town, they would support it.

Janvrin moved to recommend including this article on the 2016 Warrant as requested by the Conservation Commission. Cordes seconded and the vote was approved 2-0. Janvrin then moved to have the Board of Selectmen recommend the article. Cordes seconded and the vote was approved 2-0.

5. Land Use Change Tax Warrants processed by the Assessor:

03-015.001.064	2 Hoyt Way	\$2,142.85
03-015.001.112	118-4 Hall Road	\$2,142.85
03-015.001.061	8 Hoyt Way	\$2,142.85

Motion was made by Janvrin to approve and sign the three warrants as listed for Land Use Change Taxes due. Cordes seconded and the vote was approved 3-0.

6. Selectmen reviewed FCTV Manifest #2015-023 Cable Revolving Fund in the amount of \$298.00 to cover screen printing of the shirts the cable operators wear (town seal and FCTV). Motion was made by Janvrin to approve the manifest. Cordes seconded and the vote was approved 2-0.

7. Selectmen reviewed FCTV Manifest #2015-024 Cable Revolving Fund in the amount of \$511.34 to cover payroll costs (wages and FICA/Medicare) for the month of December 2015, reimbursing the Town's general fund for these expenses. Motion was made by Janvrin to approve the manifest. Cordes seconded and the vote was approved 2-0.

8. Selectmen reviewed and signed a Petty Cash manifest for closeout of \$200 for the 2015 calendar year.

VIII. WORKS IN PROGRESS

1. Consider budget review schedule and budgets submitted to date – ongoing.

Petition Warrant Articles are due by Tuesday January 12, 2016 at 12 noon. The Public Budget Hearing will be held on Tuesday January 13, 2016, with the snow date for the following evening. The hearing will be held at the Fremont Public Library.

2. Library roof (shoring up chimneys) will be completed by KTM.
3. Currently the Town is in need of members interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, as well as a Parks & Recreation Commission member. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 8:02 pm motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. Cordes seconded and the roll call vote was unanimously approved 2-0; Janvrin – yes; Cordes – yes.

Selectmen reviewed several matters of legal correspondence from the mail file concerning the FairPoint and Public Utility lawsuits. No decisions were necessary.

At 8:10 pm motion was made by Janvrin to return to public session. Cordes seconded and the roll call vote was unanimously approved 2-0; Janvrin – yes; Cordes – yes.

The next regular Board meeting will be Thursday January 7, 2016 at 6:30 pm.

X. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Cordes to adjourn the meeting at 8:11 pm. The vote was approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator